KANSAS 4-H ANIMAL PROJECT REPORT FORM

***INTERMEDIATE FORM for 4-H members age 10-13.*** *Fill out a project report form for EACH animal project you are enrolled in. This form is used to report one year’s worth of 4-H project work. Please refer to the Guide to Kansas 4-H Project Recognition.*

 This Record Belongs to: Click or tap here to enter text. Year: Click here

 4-H Club: Choose an item. Age (as of Jan 1): Click here

 My Project is: Choose an item. Years in project: Click Years in 4-H: Click

*As a person of character, who is trustworthy, responsible and fair, I have personally prepared this report and certify that it accurately reflects my project work. I will respect the judge’s final decision.*

Record Approved by:

*4-H member Date*

Record Approved by:

*Parent/Guardian Date*

Record Approved by:

*Club Leader Date*

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| **SECTION 1: PROJECT GOALS**Take goals written on [*Setting 4-H Project Goals*, 4H1100](https://www.bookstore.ksre.ksu.edu/Item.aspx?catId=1007&pubId=21479) and insert here.Include project goals of all types, i.e. learning goals, leadership goals, and citizenship goals. |
| **What** | **When?** | **Who is going to help me?** | **Check if****Accomplished** |
| *I want to serve as junior swine project leader* | *All year* | *Sally Smith, project leader* |  |
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|  | **SECTION 2: PROJECT PRESENTATIONS & COMMUNICATIONS**Include project-related communications, such as demonstrations, talks, newspaper articles, social media, digitalmedia, blogs, YouTube videos, etc. Fill out only those boxes that apply. |
| **Date** | **Demonstrations, Talks, Social Media, other Communications** | **Location/Event** | **Result** | **Size, Scope****and/or Reach** |
| Jan. 12 | Illustrated Talk, “Dogs & Dental Health” | 4-H Club Day | Blue | 8 mins, 22 people |
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| **SECTION 3: PROJECT LEARNING EXPERIENCES**Include project meetings/workshops, field trips, at home project work, self-guided study and any other learning experiences related to your project. L (Local Club), C/D (County or District), R (Regional, more than one county/district), S (State),M (Multi-State), N (National), I (International). |
| **Date** | **What I Did** | **What I Learned** | **Level** |
| *August* | *Participated in Livestock Sweepstakes* | *Learned how to give oral reasons, meat grading* | *S* |
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| **SECTION 4: PROJECT EXHIBITS & SHOWCASE OPPORTUNITIES**Include project-related exhibits, entries and displays. May include 4-H events and non-4-H events such as school orcommunity showcases. Fill out only those boxes that apply. |
| **Date** | **Exhibit(s)** | **Location/Event** | **Result** |
| *March 10* | *"Flash" Western Pleasure* | *Southeast District Horse Show* | *6th, Red* |
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| **SECTION 5: PROJECT LEADERSHIP**Include all 4-H committees, action teams, offices and anything leadership related to your project. Leadership is teaching another person or a group skills or information and includes organizing or coordinating an activity.Include the level of participation: L, C/D), R, S, M, N, or I. |
| **Date** | **What I Did (Activity)** | **Size & Scope** | **Level** |
| *April* | *Handed out cards at small animal weigh in* | *Weighed 42 lambs, belonging to 23 4-H members, 2 hours* | *C* |
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| **SECTION 6: PROJECT CITIZENSHIP/COMMUNITY ENGAGEMENT**Citizenship/Community Engagement means helping out in your community and serving others without compensation.Include all 4-H citizenship activities related to your project. Include the level of participation: L, C/D), R, S, M, N, or I. |
| **Date** | **What I Did** | **Time Given** | **Level** |
| *Feb. 14* | *Brought 2 rabbits to a daycare for the children to hold and learn about rabbits* | *4 hours* | *L* |
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| **SECTION 7A: PROJECT FINANCES: PROJECT ANIMAL INVENTORY**Fill in only the boxes that apply to your specific project. |
| **Name of Animal** | **ID Tag or Tattoo #** | **Breed** | **Date of Birth** | **Sex** | **Date PurchasedA** | **Purchase Price or value****at startB** | **Sold/Kept/ Loss** | **Value of Animals you****still haveC** |
| “Tony” | 123456 | Dorset | Jan 15 | M | April 1 | $300 | Sold | n/a |
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|  |  |  |  |  | **TOTAL (1):** |  | **TOTAL (2):** |  |

A Applies only if you purchased the animal. If you raised the animal, leave blank.

B If you purchased the animal, list the price. If you raised the animal, list the value. (For example, if you had to buy an animal of similar quality/size, what would it cost?)

C List the value of live animals that you have at the close of record. If the animal died, it should be considered a loss. If you sold an animal, report it on the *Income for Project Year* form.

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| **SECTION 7B: PROJECT FINANCES: PROJECT ANIMAL PERFORMANCE RECORD**(fill in only the boxes that apply to your project) |
| **Name of Animal** | **Date Started****on Feed** | **Beginning****Weight** | **Final****Weight** | **Total lbs.****of gain A** | **Date of Final****Weight** | **Days on****Feed B** | **Average Daily****Gain C** |
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|  |  |  | **TOTAL (3):**  |  | **TOTAL (4):**  |  |  |

A Final weight – beginning weight = total lbs. of gain

B Number of days between beginning weight and final weight

C Total lbs. of gain / days on feed = average daily gain

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| **SECTION 7C: PROJECT FINANCES; FEED EXPENSE RECORD**Document financial transactions related to the 4-H project. Expenses are items you paid to support the project. Fill in onlythe boxes that apply to your project. |
| **Date** | **Notes (type, source, etc.)** | **Protein Supplement** | **Grain or Complete Feed** | **Roughage****(including pasture)** | **Other** |
| **Lb.** | **Cost** | **Lb** | **Cost** | **Lb** | **Cost** | **Lb** | **Cost** |
| October |  |  |  |  |  |  |  |  |  |
| November |  |  |  |  |  |  |  |  |  |
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| August |  |  |  |  |  |  |  |  |  |
| September |  |  |  |  |  |  |  |  |  |
| **TOTALS:** |  |  |  |  |  |  |  |  |
| **ATOTAL FEED COST (6):** |  | **BTOTAL LBS. OF FEED FED (7):** |  |

A Add together the total cost in all of the feed columns (including those of pasture costs) if it applies to your project.

B Add together the total lbs. of all feed fed to the animals in your project.

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| **SECTION 7D: PROJECT FINANCES; OTHER EXPENSES**Document financial transactions related to the 4-H project. Expenses are items you paid to support the project. Fill in onlythe boxes that apply to your project. |
| **Items** | **Amount & Dates** | **Amount & Dates** | **Amount & Dates** | **TOTAL** |
| Animal Health Expenses |  |  |  |  |
| Bedding |  |  |  |  |
| Insecticides |  |  |  |  |
| Breeding Fees |  |  |  |  |
| Registration Fees |  |  |  |  |
| Transportation |  |  |  |  |
| Insurance |  |  |  |  |
| Grooming Fees |  |  |  |  |
| Show Supplies |  |  |  |  |
| Housing/Boarding |  |  |  |  |
| Other: |  |  |  |  |
| Other: |  |  |  |  |
| **TOTAL (8):** |  |

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| **SECTION 7E: PROJECT FINANCES; PROJECT INCOME**Document financial transactions related to the 4-H project. Income is monies you receive from the sale of services,products, and premiums. Fill in only the boxes that apply to your project. |
| **Month** | **Type (meat, milk,****eggs, offspring, etc.)** | **Amount (lbs.,****gals., doz., etc.)** | **Price per unit (lbs.,****hundred, gal., head, etc.)** | **Premiums (ribbons &****auction)** | **TOTAL** |
| October |  |  |  |  |  |
| November |  |  |  |  |  |
| December |  |  |  |  |  |
| January |  |  |  |  |  |
| February |  |  |  |  |  |
| March |  |  |  |  |  |
| April |  |  |  |  |  |
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| September |  |  |  |  |  |
| **TOTAL (9):** |  |

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| **SECTION 7F: PROJECT FINANCES: PROJECT EFFICIENCY INFORMATION**Fill in only the boxes that apply to your project. |
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| Total lbs. of gain (3) |  | Days on Feed (4) | **Average Daily Gain (5)** |
|  $ |  |  |  = | **$** |
| Total feed cost (6) | ÷ | Total lbs. of gain (3) | **Feed cost per lb. of gain** |
|  | ÷ |  |  = |  |
| Total lbs. of feed fed (7) |  | Total lbs. of gain (3) | **Lbs. of feed fed per lb. of gain** |

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| **SECTION 7G: PROJECT FINANCES: PROJECT FINANCIAL SUMMARY**Fill in the following to determine the net income from your project(that is, money you have earned for your time, management & financial investment). |
| *INCOME & VALUE AT CLOSE OF RECORD* |  |
| Value of animals at close of record (2) | $ |
| Value of animals or products sold or used at home (9) | $ |
| **Total Income (11)** *[(2) + (9)]***:** | **$** |
| *EXPENSES & VALUE AT START OF RECORD* |  |
| Value of animals at start of record (1) | $ |
| Feed costs (6) | $ |
| Other expenses (8) | $ |
| **Total Expenses (12)** *[(1) + (6) + (8)]***:** | **$** |
| **NET PROFIT OR LOSS**\* [*(11) - (12)]*: | **$** |

**SECTION 8: PROJECT REFLECTION**

In the space provided below, using proper spelling, grammar and punctuation, please write no more than 2 pages reflecting on the project goals you set and your project work this past 4-H year. Must be 1.5 line spacing and font size 11. Some guiding questions may include:

1. What did you accomplish related to this project?
2. How did you overcome challenges?
3. What did you learn/how did you grow in skills and knowledge related to this project area?
4. How do these skills apply to other areas of your life?
5. What are your future goals related to this project and your educational/career aspirations?

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[8]

**SECTION 9A: PROJECT LEARNING PHOTOS**

Include photos that demonstrate project learning experiences.
Please label as such in the caption. L, C/D, R, S, M, N, or I. Limit 6 photos.

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**SECTION 9B: LEADERSHIP & CITIZENSHIP PHOTOS**

Include photos with captions that demonstrate project LEADERSHIP & CITIZENSHIP experiences. Please label as such in the caption. Please label photos with the level of participation: L, C/D, R, S, M, N, or I. Limit 6 photos.

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 **Kansas State University Agricultural Experiment Station and Cooperative Extension Service**

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